



ACELERADOR do INGLÊS 2.0

MÓDULO 3

BÔNUS 16

WORK AND OFFICE (Trabalho e Escritório)

01	Appointment	Compromisso, Hora marcada	Mr. Biggs as many appointments today.
02	Boss	Chefe	My boss is very competent.
03	Call	Ligação, Ligar	I need to call my boss.
04	Company	Empresa	Ford is a big company.
05	Computer	Computador	This company has lots of computers.
06	Contract	Contrato	They're going to sign the contract in the meeting.
07	Department	Departamento	Peter works in the sales department.
08	Desk	Mesa (escrivania)	The document is on my desk.
09	Director	Diretor	He's the director of the company.
10	Document	Documento	I need to read the documents.
11	Factory	Fábrica	My company is building a new factory.
12	Fax Machine	Aparelho de fax	The fax machine is not working.
13	Interview	Entrevista	She has two interviews tomorrow.
14	Manager	Gerente	Can I speak to the manager, please?
15	Manufacture	Produzir	This company is building a new factory.
16	Meeting	Reunião	I have two meeting tomorrow.
17	Message	Mensagem	Would you like to leave a message?
18	Office	Escritório	My office is near the bank.
19	Paper	Papel	He needs to sign more some papers.
20	Pen	Caneta	My pen is on my desk.
21	Pencil	Lápis	I wrote the message with a pencil.
22	(cell) phone	Telefone (Celular)	My phone is ringing.
23	Plan	Plano	He has a good plan for the new product.
24	Presentation	Apresentação	She's making a presentation for the managers.
25	Report	Relatório	I need to write the reports today.
26	Salary	Salário	Mary as a good salary.
27	Schedule	Horário	I need to check my schedule for tomorrow.
28	Secretary	Secretário (a)	He has no secretary.
29	Visit/Visitor	Visita/Visitante	I'm going to visit the company tomorrow.

30	Worker	Trabalhador	He's an excellent worker.
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Propositalmente, as frases-exemplo não foram traduzidas, pois a este ponto, você já é capaz de ler este tipo de sentença (com exceção das partes do corpo, o restante do vocabulário e as estruturas frasais foram estudadas ao longo dos 3 primeiros módulos).